THE EMPLOYER SHALL PROMPTLY POST THIS ORDER IN THE MANNER-1 AND 13:29:22 LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES THIS ORDER SHALL REMAIN POSTED FOR 10 DAYS.

IF THE EMPLOYER CUSTOMARILY DISTRIBUTES INFORMATION TO EMPLOYEES BY ADDITIONAL MEANS, SUCH AS BY E-MAIL OR HARD COPY, THE EMPLOYER SHALL PROMPTLY DISTRIBUTE THIS ORDER TO THE AFFECTED EMPLOYEES THROUGH THOSE MEANS AS WELL.

STATE OF IOWA BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:	
Linn-Mar Community School District, Public Employer,))) BU-0643
and	
Linn-Mar Secretarial and Educational Assistant Association, Certified Employee Organization.)))

ORDER OF RECERTIFICATION

Following the filing of an order directing an election, a retention and recertification election pursuant to Iowa Code section 20.15(2) was conducted under the supervision of the Board. The Board, having subsequently reviewed the file and being fully advised in the premises, finds that a majority of the employees in the bargaining unit voted in favor of retaining and recertifying Linn-Mar Secretarial and Educational Assistant Association as the exclusive bargaining representative of the bargaining unit described below.

No objections to the election having been filed as provided for in Iowa Code section 20.15(4) and PERB rule 621–5.4, the Board finds that an order of recertification should be issued.

IT IS THEREFORE ORDERED that Linn-Mar Secretarial and Educational Assistant Association is hereby recertified as the exclusive bargaining

representative of the following bargaining unit of employees of Linn-Mar Community School District:

INCLUDED: Clerk Typist, Educational Assistants, Media Technicians,

Switchboard Operator, Guidance Secretary, Building Secretaries, Directors' Sectaries, Coordinators' Secretaries.

EXCLUDED Temporary employees, Payroll Bookkeepers, Secretary to the

Associate Superintendent, Secretary to the Superintendent, Recording Secretary to the Board of Directors, Secretary to the Human Resources Administrator/Director, General Bookkeepers, all employees excluded under Section 4 of the

Act.

DATED at Des Moines, Iowa, this 7th day of November, 2017.

PUBLIC EMPLOYMENT RELATIONS BOARD

.

Michael G. Cormack, Chair

STATE OF IOWA BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

LINN-MAR COMMUNITY SCHOOL DISTRICT,)	A C	S	
Public Employer,)			
and) CASE NO.	6063 = T	<u>ē</u> 5	400
 -)		53	
LINN-MAR SECRETARIAL & EDUCATIONAL)	<u>∽</u>	,	
ASSISTANT ASSOCIATION,)	몽마	12	
Certified Employee Organization.)	2-1	19	

AMENDMENT OF BARGAINING UNIT AND CERTIFICATION

A joint petition for amendment of bargaining unit, was duly filed under Section 13 of the Public Employment Relations Act [Act], Chapter 20, Code of Iowa (1999) and Rule 4.6 of the Public Employment Relations Board [Board or PERB]. The joint petition was tentatively approved by the Board and adds the position of secretary to the Human Resources Administrator/Director to the existing list of positions specifically excluded from the bargaining unit; a Public Notice of Proposed Decision of Amendment of Bargaining Unit was posted in conformance with PERB Rules; and no objections were filed. The joint petition further acknowledges the name change from Linn-Mar Secretarial & Clerical Association to Linn-Mar Secretarial & Educational Assistant Association.

IT IS THEREFORE ORDERED that the bargaining unit previously determined in Case No. 1256, and amended in Case Nos. 4212, and 4383, is amended to read as follows:

INCLUDED: Clerk Typist, Educational Assistants, Media
 Technicians, Switchboard Operator, Guidance Secretary,
 Building Secretaries, Directors' Sectaries,
 Coordinators' Secretaries.

EXCLUDED: Temporary employees, Payroll Bookkeepers, Secretary to the Associate Superintendent, Secretary to the Superintendent, Recording Secretary to the Board of Directors, Secretary to the Human Resources Administrator/Director, General Bookkeepers, all employees excluded under Section 4 of the Act.

IT IS FURTHER ORDERED that the Linn-Mar Secretarial and Clerical Association is amended to read Linn-Mar Secretarial & Educational Assistant Association.

DATED at Des Moines, Iowa this 2nd day of August, 1999.

PUBLIC EMPLOYMENT RELATIONS BOARD

RICHARD P. MOORE, CHAIR

cc: Matt Glasson David DeWalle

STATE OF IOWA

BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

LINN-MAR COMMUNITY SCHOOL DISTRICT) Public Employer)		
and)	CASE NO.	4383
LINN-MAR SECRETARIAL and CLERICAL) ASSOCIATION) Certified Employee Organization)		

AMENDMENT OF BARGAINING UNIT AND CERTIFICATION

Upon a petition for Amendment of Bargaining Unit duly filed under Rule 4.6 of the Public Employment Relations Board's Rules, and the petition having been tentatively approved by the Board and posted in conformance with the Board's Rules, and no objections having been filed:

ORDER

IT IS HEREBY ORDERED that the certification of the Linn-Mar Secretarial and Clerical Association issued in Case Nos. 1256 & 4212 be, and hereby is amended to read as follows:

INCLUDED: Clerk-Typist, Educational Assistants, Media Technicians, Switchboard Operator, Guidance Secretary, Building Secretaries, Directors Secretaries, Coordinators Secretaries.

EXCLUDED: Temporary emloyees, Payroll Bookkeepers, Secretary to the Assistant Superintendent, Secretary to the Superintendent, Recording Secretary to the Board of Directors, General Bookkeepers, and all employees under Section 4 of the Act.

DATED at Des Moines, Iowa this 28th day of February, 1991.

RICHARD R. RAMSEY, CHALKMAN

STATE OF IOWA BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD.

	M2 May
LINN-MAR COMMUNITY SCHOOL DISTRICT, Public Employer,) 1990 MAY 17 PM 3: 44
and	CASEL ATIONS BOARD
LINN-MAR SECRETARIAL & CLERICAL ASSOCIATION, Certified Employee Organization/Petitioner.) } }

AMENDMENT OF BARGAINING UNIT AND CERTIFICATION

Upon a petition for amendment of bargaining unit duly filed under Section 13 of the Public Employment Relations Act, and Rule 4.6 of the Public Employment Relations Board's [Board] Rules, the parties filed with the Board a Stipulation of Bargaining Unit.

Said Stipulation having been tentatively approved by the Board and posted in conformance with the Board's Rules and no objections having been filed thereto:

IT IS HEREBY ORDERED that the bargaining unit previously determined in Case No. 1256 and the certification of the Linn-Mar Secretarial and Clerical Association, is amended to read as follows:

INCLUDED: Clerk-Typist, Educational Assistants, Media Technicians, Switchboard Operator, Guidance Secretary, Building Secretaries, Directors' Secretaries, Coordinators' Secretaries, General Bookkeepers.

EXCLUDED: Temporary Employees, Payroll Bookkeepers, Secretary to the Assistant Superintendent, Secretary to the Superintendent, Recording Secretary to Board of Directors and all employees under Section 4 of the Act.

DATED at Des Moines, Iowa this May of May, 1990.

RICHARD R. RAMSEY, CHAIRMAN

cc: Dave DeWalle Merna Moore

STATE OF IOWA

BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:

LINN-MAR COMMUNITY SCHOOL DISTRICT Public Employer

and

CASE NO. 1256

LINN-MAR SECRETARIAL & CLERICAL ORGANIZATION

Petitioner

ORDER OF CERTIFICATION

NOW, on this 7th day of November, 1978, the Board being advised that an election was conducted pursuant to Order of the Board, and that a majority of the ballots were cast for Linn-Mar Secretarial & Clerical Organization, an employee organization; and the Board being further advised that said employee organization has complied with all requirements of the Act and the rules and regulations thereunder;

IT IS HEREBY ORDERED that Linn-Mar Secretarial & Clerical Organization should be, and hereby is, designated and certified by this Board to be the exclusive bargaining representative for the employees of Linn-Mar Community School District, a public employer, in the following bargaining unit:

INCLUDED: Clerk-Typist, Educational Aides, Media Technicians, Switchboard Operator, Guidance Secretary, Building Secretaries, Directors' Secretaries, Coordinators' Secretaries, General Bookkeepers.

EXCLUDED: Temporary Employees, Payroll Bookkeepers, Secretary to the Assistant Superintendent, Secretary to the Superintendent, Recording Secretary to Board of Directors and all employees under Section 4 of the Act.

DATED at Des Moines, Iowa this 7th day of November, 1978.